

MEDICAL INSURANCE BILLING & CODING – WINTER 2021 SCHEDULE

January 9	<b>Health Insurance &amp; Managed Care, Part 1 (Perez)</b>	<p><u>Bring to Class:</u> <i>Understanding Health Insurance</i></p> <p><u>After Class:</u> Complete assigned chapters.</p>
January 16	<b>Health Insurance &amp; Managed Care, Part 2 (Perez)</b>	<p><u>Before Class:</u> Read Chapters 1, 2, 5, and 10 in <i>Understanding Health Insurance</i>.</p> <p><u>Bring to Class:</u> <i>Understanding Health Insurance</i></p> <p><u>After Class:</u> Complete any assignments given by instructor.</p>
January 30	<b>Claims Processing (Perez)</b>	<p><u>Before Class:</u> Read Chapter 4 in <i>Understanding Health Insurance</i>, study key terms</p> <p><u>Bring to Class:</u> <i>Understanding Health Insurance</i></p> <p><u>After Class:</u> Do Chapter 4 homework in <i>Understanding Health Insurance</i></p>
February 6	<b>Computer Billing, Part 1 (Perez)</b>	<p><u>Before Class:</u> Review billing.</p> <p><u>Bring to Class:</u> No books necessary.</p> <p><u>After Class:</u> Practice entering offices and cases.</p>
February 20	<b>Computer Billing, Part 2 (Perez)</b>	<p><u>Before Class:</u> Get comfortable with the software.</p> <p><u>Bring to Class:</u> No books necessary.</p> <p><u>After Class:</u> Practice entering claims and payments.</p>

March 6 & 13	<b>Hospital Billing (Perez)</b>	<u>Before Class:</u> Study for final exam.  <u>Bring to Class:</u> <i>Understanding Health Insurance</i>  <u>After Class:</u> Study for Final Exam!
March 27	<b>Final Exam (\$50 tuition fee)</b>	<u>Bring to Class:</u> Coding Manuals (ICD-10, HCPCS, CPT)